



Water Wastewater Operator
Public Works
Municipality of North Grenville
POSTING #: PW-2024-003

North Grenville is a growing municipality located in eastern Ontario housing a unique blend of small town and rural culture. Comprised of an urban center (Kemptonville) and surrounded by several charming rural hamlets, North Grenville is located between Canada's National Capital – Ottawa and the St. Lawrence River, only a 30-minute drive along the Veterans Memorial Highway (416), to either destination. Alternatively, for a more leisure journey, North Grenville offers the historic Rideau River managed by Parks Canada.

Application:

The Municipality of North Grenville is seeking to fill a full time permanent position of a Water Wastewater Operator in its Public Works Department. Interested applicants may submit a cover letter and resume outlining qualification in confidence to Human Resources by Friday July 26th, 2024, no later than 4 p.m. EST.

Please quote "PW-2024-003".

Email: hr@northgrenville.on.ca

Mail: Municipality of North Grenville
285 County Road 44, P.O. Box 130
Kemptonville, ON K0G 1J0

Responsibilities:

Reporting to the Overall Responsible Operator (ORO), the Water Wastewater Operator conducts and assists in the coordination of regular operations and maintenance of the water and wastewater systems in compliance with all legislative requirements.

The position will perform all tasks related to the operations of water and wastewater systems as assigned by the Overall Responsible Operator or Lead Operator.

Qualifications:

The position will require:

Essential (minimum) Qualifications:

- Secondary school graduation diploma.
- Must be willing and able to obtain valid Operator in Training (OIT's) Certificates within six (6) months of hire
- Must be willing and able to obtain and maintain Class III Wastewater Treatment certificate, Class I Water Treatment certificate, Class I Wastewater Collection certificate and Class I Water Distribution certificate within a designated period of time
- Valid "G" license with clean driver's abstract
- Physically fit to perform the essential duties of the job in an indoor and outdoor setting, including working in inclement weather.

Asset (preferred) Qualifications:

- Possess valid Class III Wastewater Treatment certificate, Class I Water Treatment certificate, Class I Wastewater Collection certificate and Class I Water Distribution certificate

Work Experience:**Essential (minimum) Qualifications:**

- Six (6) months or more demonstrated experience in the operations of publicly owned water and wastewater systems

OR

- Two (2) years or more demonstrated experience in at least one of the following fields: electrical, millwright, HVAC, plumbing, and mechanical systems

Asset (preferred) Qualifications:

- Basic understanding of electrical, plumbing, and mechanical systems
- Basic understanding of the operation of publicly owned water and wastewater systems
- Thorough working knowledge of the Ontario Safe Drinking Water Act, Ontario Water Resources Act and associated regulations
- Demonstrated leadership/ability to take initiative
- Computer literacy using word-processing, spreadsheets, and database software
- Superior customer service, interpersonal and conflict resolution skills
- Excellent written and oral communication skills
- Demonstrated knowledge and training in workplace health and safety and WHMIS

- Demonstrated ability to work independently

Compensation:

The salary range for this position is Level 5, \$30.91/hour to \$38.64/hour based on a forty (40) hour workweek. The position includes pension and benefits. The position includes after hours, evenings and/or weekends and on-call shifts as necessary.

The preferred candidate must be willing to provide consent for the Municipality to conduct a criminal background check prior to any employment offer.

We thank all those who apply; however, only those applicants selected for an interview will be contacted.

The Municipality of North Grenville is an equal opportunity employer committed to inclusive, barrier-free recruitment and selection processes and work environments. We will accommodate the needs of applicants under the Ontario Human Rights Code, the Accessibility for Ontarians with Disabilities Act (AODA) and any other applicable legislation throughout all stages of the recruitment and selection process.